

**Meeting Agenda**  
**Authorities Board**  
**October 31, 2018**  
**12:00 p.m.**

- I. Call to Order**
- II. Reorganization**
- III. Public Hour - Hearing of Citizens**
- IV. Approval of Minutes**
- V. Action on Behalf of the Industrial Development Authority**
- VI. Adjournment**

*Documents:*

[10312018.pdf](#)

***Meeting Agenda***  
**Authorities Board**  
**October 31, 2018**  
**12:00 p.m.**

I. Call to Order

II. Reorganization

Introduction of members and reorganize by electing a Chair, Vice-Chair and Secretary/Treasurer of the Authority.

III. Public Hour - Hearing of Citizens

IV. Approval of Minutes (Attached to agenda on *Page 3*)

V. Action on behalf of the Industrial Development Authority

Approve release of funds for economic development partnership

VI. Adjournment

This page was left intentionally blank.

**Meeting Minutes  
Authorities Board  
Regular Meeting  
March 1, 2017**

The Authorities Board meeting was called to order by Borough Manager Thomas J. Fountaine, II, at 12:01 p.m. Members in attendance included Robert Malcom; Dr. Elizabeth Kirchner; Robert Gruver and Lynn Herman. Also in attendance were: Amy J. Kerner, Borough Engineer; Deborah A. S. Hoag, Public Works Director; Terry J. Williams, Borough Solicitor; and Sharon K. Ergler, Assistant Borough Secretary.

**Reorganization**

Mr. Fountaine opened the nominations for a Chair, Vice Chair and Secretary/Treasurer for the Authorities Board. Dr. Kirchner nominated Lynn Herman to be the Chair; Robert Malcom to be the Secretary/Treasurer; and Robert Gruver as the Board's Vice Chair. Hearing no objections, the Board voted unanimously for the slate of officers. Following the reorganization, Mr. Fountaine turned the meeting over to Mr. Herman.

**Public Hour**

There was no one in the audience who wished to speak about items not on the Board's agenda.

**Take Action to Adopt a Motion to Authorize the Borough of State College to Act on their Behalf in the Renovation of the Sewer Facilities in Connection with a PENNDOT Reimbursement Agreement**

Mr. Fountaine explained that PENNDOT was proposing to reconstruct North Atherton Street, from West Aaron Drive to West Park Avenue, beginning in May 2018. He said there were numerous projects that needed to occur prior to PENNDOT's 2018 Project, including the renovation of the sewer facilities along that corridor. He added that the Borough recently received a request from Columbia Gas for night work to relocate gas lines this summer.

Ms. Kerner said PENNDOT had submitted a request to relocate all affected sanitary sewer lines and that the relocations be incorporated into PENNDOT's construction. She added that if the Borough could meet PennDOT's submission deadlines and complete all required paperwork, PENNDOT would pay for 75% of the cost of the work as part of a cost-sharing program they offer to municipalities. Ms. Kerner said the impacts to the Borough's utility were minimal. She said there were 17 manholes that needed to be adjusted, along with a concrete encasement of the existing 6-inch sanitary sewer line. She said it was important for the Borough to keep this process moving along because the Borough's Sewer Authority was requesting this action because of insufficient staff to perform the work and because of the project complexity.

Mr. Herman questioned why the Borough would need to pay anything since it was a PENNDOT project. Ms. Kerner said it was because the Borough's sanitary sewer lines were occupying PENNDOT's right-of-way.

Ms. Kerner said some of the sewer lines were under the sidewalks and others were in the street. The Borough needed to prepare and submit to PENNDOT actions required by the Authorities Board, since the Authorities Board represented the Sewer Authority.

Mr. Herman asked what was the actual length of the pipe being relocated. Ms. Kerner said not quite 100' of pipe. Mr. Herman then asked when the project was expected to start and when was its scheduled completion. Ms. Kerner said the project was to go out to bid in August 2017 with construction starting on West Aaron Drive; however, the Borough would not see the impacts of the construction until the Spring of 2018. Mr. Fountaine added that PENNDOT's goal was to finish construction in May 2018. He noted that PennDOT had requested permission to do night work, between Cherry Lane and Park Avenue, which Council had granted. Ms. Kerner said the next section (Atherton Street from Park Avenue to Westerly Parkway) was scheduled for construction in 2020.

Mr. Herman then asked several questions specific to the project. Ms. Kerner answered Mr. Herman's questions as follows: The pipe length was not quite 100 feet. The project was to go out for bid in August 2017 r by the Sewer Fund, also known as Enterprise Funds. Mr. Herman asked if the funds were available in the Borough's 2017 Budget or would the funds need to be allocated in the 2018 Budget. Mr. Fountaine said the funding would be part of the 2018 Budget. Ms. Kerner said the estimated cost of the project was roughly \$52,000, with the Borough's share at \$13,000. Mr. Herman then asked if the Borough would have input on who was chosen to do the work. Mr. Fountaine said all bidders would be prequalified by PENNDOT and the project would be awarded to the lowest responsible bidder.

Dr. Kirchner made a motion to approve a resolution and authorize the Borough to act as an agent for the Sewer Authority to carry out the contracts with PENNDOT for Reimbursement. Mr. Malcolm seconded the motion, which passed unanimously.

Mr. Gruver made a motion to adjourn the meeting at 12:19 p.m. which was seconded by Dr. Kirchner and unanimously approved.

Respectfully submitted,

---

Sharon K. Ergler  
Assistant Borough Secretary