

**Meeting Agenda  
State College Borough Council  
Special Meeting  
November 6, 2019  
12 p.m.**

- I. Call to Order**
- II. Moment of Silence and Pledge of Allegiance**
- III. Roll Call**
- IV. Public Hour - Hearing of Citizens**
- V. Guidelines for Interim Mayor**
- VI. Adjournment**

*Documents:*

[November 6, 2019 Special Meeting Agenda Packet.pdf](#)

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**State College Borough Council**  
**Special Meeting**  
**November 6, 2019**  
**12 p.m.**

**I. Call to Order**

**II. Moment of Silence and Pledge of Allegiance**

**III. Roll Call**

Donald M. Hahn, Mayor  
Evan Myers, Council President  
Jesse L. Barlow  
David J. Brown  
Catherine G. Dauler  
Janet P. Engeman  
Theresa D. Lafer  
Dan Murphy

**IV. Public Hour**

Anyone wishing to address Council with an item that is not on the agenda should ask to be recognized at this time. Each speaker will have up to four minutes to present comments to Council.

**V. Guidelines for Interim Mayor**

At Council's October 25, 2019 meeting, Council was asked to consider a proposal to establish guidelines for the selection of an interim Mayor. Council scheduled a special meeting to allow voting on the guidelines; however, the legal notice was not run correctly and as a result, Council was not able to vote at the October 30, 2019 meeting.

Council may vote on whether or not to adopt written guidelines as presented or modified. The Solicitor will be present to answer any questions Council may have regarding the proposed guidelines and any questions related to the Borough's Home Rule Charter. A copy of sections of the Home Rule Charter relating to the qualifications is attached, along with a memo distributed at the October 25<sup>th</sup> Council meeting. [Page 3]

**VI. Adjournment**

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## **Home Rule Charter Provisions**

### **ARTICLE IV ELECTED OFFICERS**

Section 401. Enumeration and Qualifications of Elected Officers. The elected officers of the Municipality shall be (a) the Mayor; and (b) the Council, which shall consist of seven (7) members. All elected officers shall, at the time of their election and during their tenure as such officers, be qualified and registered voters of the Municipality.

Section 402. Election of Officers. All elected officers shall be elected at large, by the qualified voters of the Municipality for four (4) year terms of office, commencing on the first (1st) day of January of the year following the municipal election at which they shall be elected. The Mayor shall be elected in the year 1977 and at four (4) year intervals thereafter. Four (4) of the members of Council shall be elected in the year 1975, and at four (4) year intervals thereafter, and three (3) of the members of Council shall be elected in the year 1977 and at four (4) year intervals thereafter.

Section 403. Vacancies in Office. Vacancies in any elected office shall be filled by vote of Council within forty-five (45) days after the occurrence of such vacancy. Every person so appointed shall possess the same qualifications as herein set out for persons elected to such office.

Every person appointed to fill any such vacancy shall be entitled to hold such office for the balance of the unexpired term, so long as he shall continue to possess the qualifications pertinent to the office, except when the vacancy shall occur within eighteen (18) months after the commencement of the elective term, in which case the person appointed to fill such vacancy shall serve only until the first (1st) day of January of the first (1st) even-numbered year following his appointment. The balance of such unexpired term shall be filled by a person elected by the qualified voters of the Municipality at the municipal election in the year proceeding such first (1st) day of January.

In any case, where Council shall refuse, fail or neglect, or be unable, for any reason whatever, to fill any such vacancy within the forty-five (45) day period aforesaid, the Court of Common Pleas shall then, upon petition of Council or of any five (5) citizens of the Municipality, fill the vacancy by the appointment of a qualified voter of the Municipality, who shall hold such office for the same period as if he had been appointed by Council.

Section 404. Removal Of Elected Officers. A Councilman or Mayor shall be subject to removal from office by vote of Council if he (1) violates any express provision of this Charter; (2) is convicted of crime more serious than a summary offense as defined in Pennsylvania law; or (3) fails to attend three (3) consecutive regular meetings of Council without having been excused by the Council.

## **ARTICLE VII THE MAYOR**

Section 701. Mayor Is Presiding Officer of Council. The Mayor shall be the presiding officer of Council.

Section 702. Mayor's Veto Power. The Mayor shall not have the right to vote upon any matter before the Council, but the Mayor shall approve or veto any Ordinance of Council as set forth in Section 606 of this charter.

Section 703. Mayor Ceremonial Head of Municipal Government; Represents Municipality. The Mayor shall be the ceremonial head and official representative of the municipality and the Mayor may designate any other elected or appointed official of the Municipality to act in his stead.

Section 704. Emergency Powers. Any emergency powers that Council may establish by ordinance to suppress mobs, riots and tumultuous assemblies, or to take over control in the case of emergency resulting from any natural or other disaster, shall devolve upon the Mayor, unless Council, at the time of a specific emergency or disaster, shall determine that such emergency powers shall be exercised otherwise, for the duration of such emergency or disaster.

# STATE COLLEGE BOROUGH

## interoffice

### MEMORANDUM

### ADMINISTRATION

**to:** Borough Council  
**from:** Catherine G. Dauler, Council Member  
**subject:** Guidelines for Mayoral Candidates  
**date:** 10/24/2019

Below is a suggested list of guidelines Council will provide to potential candidates for the office of Mayor of State College.

- Actual work experience in local government
- Willingness to commit to Robert's Rules
- Demonstrable experience conducting public meetings
- Understanding the position is for two (2) years only and nonrenewable
- Candidate cannot be an active employee of the Penn State University
- Commitment to active involvement in the National League of Cities and the Pennsylvania Municipal League
- Cannot be a developer
- Supports the Coalition of Neighborhood Associations
- Commitment to PSU student engagement

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