

Appendix C: 2020 Fee Schedule

Permit Expiration and Permit Renewal Fees	
<i>The following fees are applicable to permits that are subject to the provisions of Pennsylvania Act 46 of 2010:</i>	
Written Verification of Expiration Date	
Residential	\$100
Non-Residential	\$500
Permit Extension Fee	25% of the original base permit fee not to exceed \$5,000

General Administration Fees	
Copies of Preprinted or Other Materials	\$0.25 per black and white page, \$0.50 per color page, plus actual cost for staff time to retrieve copy or otherwise produce any material that is not readily available.
CD's/Diskettes	\$25 each
USB Drive	\$10 each
Certification of Record	\$25
Code of Ordinances	\$350
Returned Item Fee	\$35.00 for each item, plus bank service charges, if any
Payment Stopped by Issuer	\$30
Bid Packages	\$30
Application for Police Officer Testing	\$30
Domestic Partnership Registration	\$30

Police	
Crash Report	\$15
Crash Reconstruction Diagram	\$5 fee + actual cost
Property Report	\$20
Criminal Records Check	\$30
Lost/Stolen Property Statement	\$20
Research Reports	\$60 per hour
Incident Summary Letters	\$50 per report
Crime Report Verification Letter	\$20
Towing Licenses	
Public - Initial License	\$1,500
Private - Initial License	\$1,500
Multiple - Initial License	\$1,000 for first, \$250 each additional license
Renewal Licenses	\$650 for single, \$1,200 for both public & private

Tax Collection	
Tax Reports	
Duplicate Statements	\$5
Notice of Collection	\$25
Wage Attachment	\$25
Municipal Claims/Liens	
Filing Fee (County)	\$28
Satisfaction Fee (County)	\$11.50
Certification Fee (Borough)	\$25
Expedition Fee	\$25
Tax Certification Fee	\$15 per parcel, per year

Local Service Tax	
<i>The following fees are distributed to State College Borough:</i>	
First notice to taxpayer of late payment, underpayment, non-payment, late filing, or failure to file (If applicable, first notice will appear on forms and/or returns)	\$25.00
Second notice to taxpayer of late payment, underpayment, non-payment, late filing, or failure to file	\$50.00
Establishment of payment plan	\$5.00 per payment
Notice to taxpayer prior to wage attachment	\$25.00
Notice to employer of wage attachment	\$25.00
Fee for cancelled or bounced check or ACH payment(s)	\$25.00
First notice to employer of late payment, underpayment, non-payment, late filing, or failure to file	\$25.00
Second notice to employer of late payment, underpayment, non-payment, late filing, or failure to file	\$50.00
Preparation of District Justice complaint (civil or criminal)	\$100.00

Preparation of District Justice hearing (civil or criminal)	\$100.00
Attendance at District Justice hearing (civil or criminal)	\$100.00 per hour
Preparation for appeal to the Court of Common Pleas	\$150.00
Attendance at Court of Common Pleas proceeding or arbitration	\$100.00 per hour
Initiation of and attendance at execution sale	\$100.00 per hour
Preparation of filing of bankruptcy proof of claim	\$100.00 per hour
District Justice, Court of Common Pleas, and Bankruptcy Court filing fees and costs	Actual fees and costs incurred will be imposed on the taxpayer or employer
Fees and cost incurred for audit that results in the assessment of tax, interest, or penalties	Actual fees and costs incurred will be imposed on the taxpayer or employer
Fees and costs incurred to engage legal counsel to assist with collection efforts in District Court, Court of Common Pleas, or Bankruptcy Court	Actual fees and costs incurred will be imposed on the taxpayer or employer
Stop payment of check requested by taxpayer/employer	\$25.00 in addition to bank services fee if check has not reached effective stale-date
Replacement of lost or destroyed checks by taxpayer/employer	\$25.00 in addition to bank services fee if check has not reached effective stale-date
Generation of Employers' Local Services Tax Return(s) from Earned Income Tax data for tax returns failed to be provided by employer	\$50.00 per hour
Coding of incomplete Employers' Quarterly Local Services Tax Return(s) (worksite allocations, incorrect account numbers, and/or missing employee detail)	\$50.00 per hour

Earned Income Tax	
<i>The following fees are collected by Centre Tax Agency and distributed to domicile taxing authority:</i>	
First notice to taxpayer of late payment, underpayment, non-payment, late filing, or failure to file (If applicable, first notice will appear on forms and/or returns)	\$0.00

Second notice to taxpayer of late payment, underpayment, non-payment, late filing, or failure to file**	\$25.00
Establishment of payment plan	\$5.00 per payment
Notice to taxpayer prior to wage attachment	\$25.00
Notice to employer of wage attachment	\$25.00
Fee for cancelled or bounced check or ACH payment(s)	\$25.00
First notice to employer of late payment, underpayment, non-payment, late filing, or failure to file	\$0.00
Second notice to employer of late payment, underpayment, non-payment, late filing, or failure to file	\$25.00
Preparation of District Justice complaint (civil or criminal)	\$100.00
Preparation of District Justice hearing (civil or criminal)	\$100.00
Attendance at District Justice hearing (civil or criminal)	\$100.00 per hour
Preparation for appeal to the Court of Common Pleas	\$150.00
Attendance at Court of Common Pleas proceeding or arbitration	\$100.00 per hour
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District Justice, Court of Common Pleas, and Bankruptcy Court filing fees and costs	Actual fees and costs incurred will be imposed on the taxpayer or employer
Fees and cost incurred for audit that results in the assessment of tax, interest, or penalties	Actual fees and costs incurred will be imposed on the taxpayer or employer
Fees and costs incurred to engage legal counsel to assist with collection efforts in District Court, Court of Common Pleas, or Bankruptcy Court	Actual fees and costs incurred will be imposed on the taxpayer or employer
** The fee for second notice for a balance(s) due attributed to failure to make declaration payment(s) is a <u>one-time</u> fee of \$25.00 regardless of the number of quarterly declaration payments that were not filed	

Bicycles (Chapter III)

Registration Fee	FREE
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Building and Rental Codes (Chapter IV)

Actual cost. **See Centre Region Code Administration**	
Rental Housing Revocation Appeals Board	\$600
Rental Housing Change of Ownership	\$25
Student Home License – New License	\$1,000
Student Home License – Renewal	\$10
Student Home License – Change of Ownership	\$25

Liquor License Transfers (Chapter V)

Application for Transfer	
Initial Application	\$1,500
Additional Hearings	\$750 each
Official Transcript	Actual cost

Emergency Alarms (Chapter VI)

Alarm License	\$100 per year
Alarm System Permit	\$100 per year

Refuse Collection (Chapter VIII)

	2020 Semi-Annual Rate
<u>RESIDENTIAL</u>	
Apartment - Can Collection - At Street	\$141
Apartment - Can Collection - At House	\$176
Commercial, Municipal, Church - Can Collection – Yard	\$220
Residence - At Street – Unit	\$176
Residence - At House – Unit	\$220
Residence - At House - Exempt – Unit	\$176
Residence - At Street - Low Volume	\$163
Residence - At House - Low Volume – Unit	\$204
Residence - At House - Low Volume - Exempt – Unit	\$163
Residence W/1 Apt - At Street Unit	\$234
Residence W/ 1 Apt - At House – Unit	\$278
Residence W/ 1 Apt - At House - Exempt – Unit	\$234
Rooming House - Can - At House W/1-3 Roomers – Unit	\$220
Add'l Roomer (If >3 @ Fee For Each) -	\$58
Additional Cart at Can-collected property – each	\$30
<u>COMMERCIAL</u>	
Volume Charges (Disposal Costs at Transfer Station)	
Apartments - per cubic yard per week	\$39
Commercial - per cubic yard per week	\$32
Restaurant - per cubic yard per week	\$42.50

Fraternity - per cubic yard per week	\$42.50
Collection Costs (all costs of program except disposal costs)	
Per full tip per week	\$444
20% of tip per week (Community containers)	\$88.80
50% of tip per week (Shared containers)	\$222
Note: Collection costs may be billed in increments in the event of shared or community dumpsters	
Other Services	
Chipping brush – after 20 minutes	Cost of labor and equipment
Bulk Items – In excess of normal household bulk items	Cost of labor, equipment and disposal
Rolling dumpsters at collection point – per container per stop	\$25
Call back for “missed” collections – Commercial/Residential	\$50/\$25
Compost and Mulch	
Compost purchased per cubic yard	\$15
Mulch purchased per cubic yard	\$13
Bulk Purchase of Compost/Mulch per cubic yard (if over 50 cubic yard/transaction)	\$10
Compost purchased per bag	\$4
Compost or Mulch Delivered (in Borough only) excludes cost of product	\$70 per load plus cost of product

Health & Sanitation (Chapter IX)

Eating & Drinking Licenses	
Take-out/No seating or Permanent stationary/mobile vendor	\$250 annually
Up to 100 seats	\$300 annually
100-249 seats	\$375 annually
250 or more seats	\$410 annually
Temporary	\$110 per day for day 1; \$30 each day for days 2 through 5
Duplicate Food License	\$10 each
Vehicle Peddler Eating & Drinking Licenses	\$250 annually
Retail Food Establishments (prepackaged foods only, such as Farmer's Market and Mobile Retail Outlet)	\$125 annually
Proctor/Administer Online Sanitation Exams	\$65 + materials
Tattoo/Body Piercing Establishments	\$150 annually
Massage Establishment	\$150 annually
Facility Plan Review (Food Establishment)	\$250
Facility Plan Review (Tattoo and/or Massage Establishment)	\$150
Change of Ownership and No Physical Construction or Remodeling	\$150
Re-inspection Fee after annual inspection within calendar year	\$150 for 1 st re-inspection \$200 for 2 nd re-inspection
Late Payment Fees	20% of license fee
Vaccination Booklet	\$2
Food Safety Classes for Non-Profit Establishments	\$25 per person
Food Safety Classes For-Profit Establishments	\$135 per establishment with no certification or \$215 per person for ServSafe Certification Class & Exam
Public Health Educational Classes	\$110
Establishment Closure	Per hourly rate of inspection
School Establishment Inspection	Per hourly rate of inspection

Licenses and Permits (Chapter X)

Solicitors/Canvassers	\$35 per day
	\$70 per week
	\$140 per month
Door-to-Door/Foot/Vehicle Peddlers License	\$35 per day
	\$70 per week
	\$140 per month
Temporary Retail Business	\$80 per day
	\$325 per week
	\$650 per month
Late Payment Fees	20% of license fee

Vehicles and Traffic (Chapter XI)

On-Street Parking Permits

“R” Permit	\$10 annually
“R1” Permit	\$10 annually
Commuter Permit	\$45 monthly

On-Street Metered Parking Hourly Rate (Enforced 10 a.m. to 10 p.m.)

In 15- and 30-minutes and two-hour spaces	\$0.25 for every 12 minutes
In 5-hour spaces	\$0.25 for each half hour

Metered Parking Facilities Hourly Rate (Enforced 10 a.m. to 10 p.m.)

Normal Rates	\$0.50 for each 24 minutes
Special Event Rates	\$2.25 for each hour
	\$32 - 24-hour maximum charge

Off-Street Parking Garages Hourly Rates

6 a.m. to 6 p.m.	First half-hour free
	\$1.00 for 30 - 60 minutes
	\$1.00 per hour (or portion thereof) after 1 st hour
6 p.m. to 6 a.m.	First half-hour free
	\$0.75 for 30 - 90 minutes
	\$0.75 per hour after 1 st 90 min
24-Hour Maximum Charge	\$18.00
	\$18 Lost Ticket Fee
Special Event Rates	\$2.25 for each hour
	\$32 maximum charge for 24 hours.

Off-Street Parking Facilities Permits

Beaver Avenue Garage	\$100 per permit per month for 24-hour parking
Beaver Avenue Garage – Commuter-Only	\$85 per permit per month for commuter-only parking

	(available only for existing commuter-only customers)
Fraser Plaza Garage	\$115 per permit per month for 24-hour parking
Fraser Plaza Garage – Commuter-Only	\$85 per permit per month for commuter-only parking
	(available only for existing commuter-only customers)
Sparks Street Lot	\$75 per space per month
McAllister Street Deck	\$100 per permit per month for 2 nd floor
McAllister Street Deck – Roof	\$85 per permit per month for roof option
Pugh Street Garage	\$115 per permit per month for 24-hour parking
Pugh Street Garage – Commuter-Only	\$100 per permit per month for commuter-only parking
	(available only for existing customers)
Barnard Street Lot	\$75 per space per month
Loading and Unloading Zone Permit	\$25 annually
Meter Bag Rental (lots and on-street)	\$20 per meter per day
Processing Fee (garages)	\$20
Merchant Validation Rate (garages)	\$0.50 per hour
EZ Card	\$20
Card/Permit Replacement	\$20
Late Payment Fee	\$10
Late Payment Fee (Failure to close Account)	\$20
Booting Fee	\$100
Actual cost. **See Centre Region Parks & Recreation**	

Sewer and Drainage (Chapter XIV)

User Fees	\$9.35 per 1,000 gallons per quarter
	\$28.05 Minimum Charge
Tapping Fees	
Residential (capacity)	\$1,368 per connection
Residential (collection)	\$1,207 per connection
UAJA (treatment)	\$5,193 per Equivalent Dwelling Unit (EDU)
TOTAL	<u>\$7,768 per connection</u>
Non-Residential (capacity)	\$6.61 per Gallons/Day
Non-Residential (collection)	\$5.83 Gallons/Day
UAJA Fee (treatment)	\$22.27 Gallons/Day
TOTAL	<u>\$34.71 per Gallons/Day</u>
Sewer Permits	\$125.00
Sewage Enforcement	
<i>Applications</i>	
New System (Site Approved or Denied)	\$600
Replace or Major Repair/Alteration	\$600
Additional Percolation Test	\$360
Minor Repairs	\$400
Tank Replacements	\$360
Renew, Reuse or Transfer Permit	\$300
Interim or Final Inspection(s)	\$1,140
IRSIS (Spray Irrigation) and Drip Irrigation	\$1,000
<i>Existing Systems Inspections</i>	
Inspections due to housing inspection - unsuitable system	\$300
Small Flow Treatment Facility	\$300
Inspection for any reason other than noted above	\$300

<i>Design Services</i>	
Inground Gravity Flow System	\$265
Inground Pressure Dosed System	\$300
Elevated Sand Mound or At-Grade Systems	\$400
Orenco System	\$1,200
<i>On-lot Sewage Management Program Inspections</i>	
Complete Site Inspection with Open Tank(s), per system	\$140
Walkover Inspection, per site or system	\$100
Open Tank(s) Inspection for Pumping Waiver, per system	\$140
<i>Municipal Consultation / Enforcement</i>	
Primary Sewage Enforcement Officer	\$56 per hour
Alternate Sewage Enforcement Officer	\$46 per hour
Secretarial Administration	\$36 per hour
Mileage Rate	IRS allowable rate
<i>Subdivision / Land Development - (Actual costs as per the following)</i>	
Primary Sewage Enforcement Officer	\$60 per hour
Alternate Sewage Enforcement Officer	\$48 per hour
Administration	\$38 per hour
Technicians	\$32 per hour
Mileage Rate	IRS allowable rate
Percolation test hold preparation	\$200
Providing water for percolation test	\$120
Percolation testing	\$350
<i>Planning Module Review</i>	
Component 1	\$200
Component 2	\$300

Signs (Chapter XV)	
0 - 5 square feet	\$22
6 - 10 square feet	\$28
11 - 50 square feet	\$49
51 - 100 square feet	\$66
101 - 200 square feet	\$82
Over 200 square feet¹	\$110
Awning Permit²	\$22
Building Permit³	\$50

¹ In no case shall the total sign area of all signs on one premise exceed 200 square feet, except that shopping centers in planned commercial districts may have one additional shopping center identification sign. Any other request to exceed 200 square feet on a premise requires a variance to be granted by the Zoning Hearing Board.

² Required for awnings, canopies, marquees, and projecting overhangs, with or without signage. Signage requires separate sign license.

³ Required for awnings, canopies, marquees, and projecting overhangs and any illuminated signs requiring electrical work directly related to the sign. Signage requires separate sign license.

Streets & Sidewalks (Chapter XVI)

Street Excavation Permit	\$150
Street Occupancy Permit	\$60

Proposed DRAFT

Zoning and Land Development (Chapter XIX)

Escrow Account Deposits

Storm Water Plan	\$2,500
Traffic Impact Study (Small Developments w/fewer than 50 units)	\$3,000
Traffic Impact Study (Large Developments w/ 50 units or more)	\$7,000
Sanitary Sewer Capacity Analysis (Initial)	\$500
Sanitary Sewer Capacity Analysis (Advanced Study)	\$1,000

Application Review Fees

Minor Subdivision	\$75 per lot
All Other Subdivisions	\$75 per lot
Lot Consolidation Plan	\$100
Land Development Plan (Preliminary)	\$330 + actual costs (hourly rate)
Land Development Plan (Final)	\$160 + actual costs (hourly rate)
Land Development Plan (Preliminary/Final)	\$330 + actual costs (hourly rate)
Plan Resubmission (Substantially Incomplete)	\$80
Lighting Plan (if without land development plan submittal)	\$200 + actual costs (hourly rate)
Sanitary Sewer Extension	\$150 minimum \$100/hour after an initial two hours of review

Permit Fees

Sheds	\$35
Driveway	\$35
Chicken Coop	\$35
Land Development	\$100
Zoning Permit	\$50
Demolition Permit	\$40
Street or Alley Construction	\$0.50/square yard

Certificate of Appropriateness (HARB)	\$50
Zoning Hearing Board	
Appeal of Determination	\$250
All Other Appeals	\$600
Other Zoning Related Fees	
Zoning & Land Development Ordinance	\$32
Zoning Map	\$4
Zoning Verification Letter	\$150
Request for Zoning Map Change (Rezoning)	\$2,500
Request for Zoning Text Amendment	\$2,500
Conditional Use Application	\$600
Inclusionary Housing: Monitoring Fee	Actual time x hourly rate
Inclusionary Housing: Fee-in-Lieu	
Fee = Construction cost per unit, per dwelling type plus land cost (Land cost for all projects equals \$47,500 per acre divided by residential density of the project)	
<u>Dwelling Type</u>	<u>Fee per Unit</u>
1-Family Dwelling	\$260,000
2-Family Dwelling	\$196,000
Row Dwelling	\$121,000
Multiple Dwelling Unit	\$129,000
Parking: Fee-in-Lieu	\$26,000 per space